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JOB DESCRIPTION
PUBLIC WORKS/PARKS SEASONAL (TEMPORARY PART TIME)

Wage Range:

Grade Level 1, Step 1 \$14.04/hour > Step 10 \$18.05/hour

Grade Level 2, Step 1 \$15.79/hour > Step 10 \$20.30/hour

DESCRIPTION OF WORK:

Under general supervision, performs a variety of routine unskilled manual labor and maintenance work and safely operates a variety of vehicles, tools, and equipment required to maintain the general appearance of the City. This is a seasonal temporary part time position.

SUPERVISION EXERCISED/RECEIVED:

Receives general supervision from the Director and Assistant Director of Public Works.

EXAMPLES OF ESSENTIAL DUTIES:

The following duties represent the principal job duties; however they may vary depending upon actual assignment and are not all-inclusive.

- Mowing grass;
- Light landscaping;
- Weeding;
- Trimming;
- Raking;
- Garbage / Debris removal;
- Performs other job-related duties as required.

MINIMUM QUALIFICATION GUIDELINES

Knowledge of:

- Basic methods and proper and efficient use of hand and power tools, materials and equipment used in maintenance trades such as but not limited to riding lawn mowers, push lawn mowers, and weed eaters;
- Basic safety practices;
- Effective public service techniques;
- Defensive driving practices;
- Care and maintenance of plants, trees, grasses, flowers, and shrubs;
- Care and maintenance of baseball fields;
- Safe operation of equipment used for landscaping.

Ability to:

- Perform sustained manual labor;
- Operate vehicles while observing legal and defensive driving practices;
- Effectively follow oral and written instructions;
- Follow work safety procedures and practices;
- Complete basic work activity records and time reports;
- Learn and effectively perform maintenance techniques specific to work assignment;
- Establish and maintain effective work relationships with the general public, co-workers, and those contacted during the course of work;
- Work independently in the temporary absence of supervision; and,
- Safely and skillfully operate hand tools, mechanical equipment, power tools and equipment required to complete work assignments.

LICENSE / CERTIFICATION REQUIRED:

Possess and maintain a valid Nebraska Operator's License at time of hire.

EDUCATION AND EXPERIENCE:

Applicants are required to have a High School or GED degree, able to pass any background, medical, and drug screenings required. Previous public works, parks, grounds maintenance, and/or landscaping experience is a plus.

Must be 19 years of age or older in order to operate equipment and perform certain duties.

SPECIAL REQUIREMENTS:

Physical Requirements:

- On a daily basis, the essential duties of this position require the ability to climb ladders, to stoop, kneel, crouch, to reach, to stand for long periods of time and to sit for extended periods while operating vehicles and equipment, to walk, to lift, to push, pull, and carry objects weighing up to 50 pounds, to use finger dexterity and hand strength to operate and grasp tools and equipment, the repetitive use of feet and hands to operate vehicles and/or equipment, to feel attributes of objects by touch, to verbally exchange ideas and information, to hear to receive verbal detailed information and instruction, and to maintain body equilibrium to prevent falling when walking, standing, or crouching on narrow, slippery, or moving surfaces.

Work Environment:

- Dependent upon assignment, essential duties of this position are performed primarily in a field environment experiencing various types of weather conditions. Work is performed on a daily basis in an atmosphere of constant noise, around moving objects and vehicles and around equipment with moving parts. This position frequently is subject to vibration, exposed to smoke, fumes, gas, dust, grease, and/or oil.